Order. Each department, office, division or agency of the State is authorized and directed, to the extent not inconsistent with law, to cooperate with the commission and to furnish it with such information, personnel and assistance as necessary to accomplish the purposes of this Order.

5. This Order shall take effect immediately.

Issued September 8, 1983.

EXE C U T I V E ORDER No. 46

W H E R E A S, New Jersey small businesses are important to the economic development of the State; and

W H E R E A S, The Executive Branch of government of the State of New Jersey recognizes that small businesses frequently require support and assistance in order to increase their opportunities to do business with the State; and

W H E R E A S, The Executive Branch recognizes the need to coordinate the procurement activity of all departments and agencies of State government in order to increase the number of small businesses doing business with State government;

N O W, T H E R E F O R E, I, Thomas H. Kean, Governor of the State of New Jersey, by virtue of the authority vested in me by the Constitution and statutes of this State, do hereby ORDER and DIRECT:

1. There is hereby established an Inter-Agency Procurement Committee that shall include the deputy or assistant commissioner of each principal department of State government, or a designated representative. The Deputy Commissioner of the Department of Commerce and Economic Development shall chair the committee.

2. The committee shall meet each quarter (or at the call of the chairperson) to review initial and continuing activities on behalf of small businesses.

The committee shall organize itself in a manner it deems necessary to carry forth the following responsibilities:

a. Establish goals for small business procurement within each department;
b. Review and evaluate the existing participation of small businesses in the procurement activities of departments;

c. Identify individual procurement opportunities for small businesses and make the opportunities known to current and potential bidders;

d. Design and implement a monitoring system to verify the results of referrals of bidders from the Office of Small Business Assistance;

e. Propose methods to coordinate and implement State, federal, private and nonprofit procurement procedures for small businesses; and

f. Review and evaluate current and future plans for programs that might provide opportunities to increase small business participation in bidding on and securing contracts.

3. The committee is authorized to call upon any department, office, division or agency of the State to supply such statistical data, program reports and other information as it may deem necessary to discharge its responsibilities under this Executive Order.

4. The deputy commissioner of each principal department of State government shall have the primary and continuing responsibility for the participation and cooperation of his/her respective department in matters concerning small businesses:

a. Each department shall furnish appropriate information, assistance and reports to the chairperson;

b. Each department shall review and report upon the policies and programs of its small business activities and shall keep the chairperson informed of all proposed budgets, plans and programs affecting such activities;

c. Each department shall continue all current efforts to foster and promote small business procurement programs and shall cooperate with the chairperson in increasing the total State effort; and

d. Each department shall prepare at the end of each fiscal year a comprehensive written report on the results of its procurement activities for small businesses. Each report shall include sections on small businesses, minority-owned businesses and women-owned businesses. Reports shall be submitted to the chairperson within 45 calendar days of the close of each fiscal year.
5. The chairperson shall, not later than 90 calendar days after the close of each fiscal year, submit to the Governor a full report of the Inter-Agency Procurement Committee's activities of the previous fiscal year. The chairperson shall, from time to time, submit to the Governor the committee's recommendations for legislation or other action it may deem desirable to promote the purposes of this Order.

6. The committee may establish such policies, standards, definitions, criteria and procedures to govern the implementation and application of this Order.

7. For the purposes of this Order, the following definitions shall apply:
   a. Small business means a business that is independently owned, operated and controlled and meets the size standards developed by the Office of Small Business Assistance in conjunction with the committee;
   c. Women-owned business means a business that is owned, operated and controlled by women; and
   d. Office of Small Business Assistance means the Office of Small Business Assistance in the Department of Commerce and Economic Development.

8. This Order shall take effect immediately.

Issued September 16, 1983.

EXECUTIVE ORDER No. 47

WHEREAS, The opportunity for full participation in New Jersey's business community for businesses owned and operated by members of the minority community is a vital element necessary for the efficient operation of New Jersey's economy; and

WHEREAS, The ability of members of the minority community to compete in the free enterprise system has been impaired due to diminished capital and credit opportunities; and

WHEREAS, In the pursuit of economic equality for all persons, it is the policy of the State of New Jersey to promote the development of minority business enterprises;