

STATE OF NEW JERSEY,
EXECUTIVE DEPARTMENT.

EXECUTIVE ORDER No. 29

I, RICHARD J. HUGHES, Governor of the State of New Jersey, by virtue of the authority vested in me by the Constitution and the statutes of this State do hereby order and direct that:

1. Friday, November 25, 1966 (the day following Thanksgiving Day) be declared an extra holiday for State employees.

[SEAL] Given, under my hand and seal this 9th day of November, in the year of Our Lord, one thousand nine hundred and sixty-six, and of the Independence of of the United States, the one hundred and ninety-first.

/s/ RICHARD J. HUGHES,
Governor.

Attest:

/s/ LAWRENCE BILDER,
Secretary to the Governor.

STATE OF NEW JERSEY,
EXECUTIVE DEPARTMENT.

EXECUTIVE ORDER No. 30

WHEREAS, New Jersey State Government has long been committed to a policy of seeking improved methods of administration and promoting the efficiency and economy in its operations; and

WHEREAS, The effective use of automatic data processing systems by several agencies of the State Government has clearly demonstrated its value in

providing improved services both to the public and to State Government itself, with concomitant economies of operation; and

WHEREAS, At my direction a study has been made of the data processing needs of New Jersey State Government and of the extent to which centralized automatic data processing systems can best be developed to serve the needs of State Government on a comprehensive over-all basis; and

WHEREAS, As a result of that study, a report entitled "Review, Evaluation and Recommendations Concerning Automatic Data Processing in New Jersey State Government" has been submitted to me; and

WHEREAS, The said report contains recommendations which should be implemented promptly;

Now, THEREFORE, I, RICHARD J. HUGHES, Governor of the State of New Jersey, by virtue of the authority vested in me by the Constitution and the statutes of this State, do hereby order and direct:

1. The attached "Statement of Policy on Automatic Data Processing for New Jersey State Government" is hereby declared to be the official policy of New Jersey State Government.

2. The State Treasurer, acting under the authority of this Executive Order and under statutory powers conferred on him, shall establish within the Division of Budget and Accounting in the Department of the Treasury a Bureau of Data Processing; shall assign to that Bureau such employees of the Department of the Treasury as may be appropriately assigned thereto; and shall from time to time assign or appoint to the said Bureau such other employees as may be required.

3. The State Treasurer shall, acting through the Division of Budget and Accounting and the Bureau of Data Processing, co-ordinate the data processing activities of all State Government agencies, shall effect the most practicable consolidation of data

processing installations in a manner to serve most effectively the needs of State Government on a comprehensive over-all basis, and shall provide data processing policy guidance and systems development assistance to all agencies of State Government.

4. The State Treasurer, acting through the Division of Budget and Accounting and the Bureau of Data Processing, shall cause to be developed a State Automatic Data Processing Master Plan which will provide guidelines for the orderly growth and development of automatic data processing in State Government.

5. There is hereby established an Automatic Data Processing Advisory Committee to consist of seven State agency administrators possessing a broad knowledge of automatic data processing. The members of the Advisory Committee shall be appointed by the State Treasurer for one year terms, but shall be eligible to succeed themselves. The Advisory Committee shall advise the State Treasurer, the Director of the Division of Budget and Accounting and the Supervisor of the Bureau of Data Processing with respect to the development of the State Automatic Data Processing Master Plan and other matters in connection with the utilization of automatic data processing facilities and personnel. The Supervisor of the Bureau of Data Processing shall be, ex officio, the Chairman of the Advisory Committee.

6. All State Department Heads and State agency administrators shall co-operate fully with the agencies of the Department of the Treasury, and with each other, to insure the greatest possible effectiveness in the application of automatic data processing to the business of State Government. All State administrators are urged to develop a thorough understanding of the capabilities of automatic data processing and to prepare themselves to provide the leadership and support so essential to make the most effective use of data processing systems in the operation and management of State Government agencies and programs.

EXECUTIVE ORDERS

[SEAL] Given, under my hand and seal this 9th day of November in the year of Our Lord, one thousand nine hundred and sixty-six, and of the Independence of the United States, the one hundred and ninety-first.

/s/ RICHARD J. HUGHES,
Governor.

Attest:

/s/ LAWRENCE BILDER,
Secretary to the Governor.

STATE OF NEW JERSEY,
EXECUTIVE DEPARTMENT.

EXECUTIVE ORDER No. 31

WHEREAS, New Jersey State Government has long been committed to a policy of impartiality with respect to those who seek to communicate with its officers and employees;

NOW, THEREFORE, I, RICHARD J. HUGHES, Governor of the State of New Jersey, by virtue of the authority vested in me by the Constitution and the statutes of this State, do hereby order and direct:

1. No circulars, notices, advertisements, solicitations, inquiries, or other communications of whatever origin, purpose or design shall be included in or distributed with, or at the same time as, an envelope or other container having within it a paycheck or other State of New Jersey official communication, except with the prior permission of the Director of the Budget